

Publications Designer / Typesetter



Full-time | Remote | \$25-\$30 per hour + PTO and health stipend

Mission

To effectively present our vision of “Passing on the Faith” by producing visually compelling interior layouts for Generations’ publications, including textbooks, workbooks, and trade books.

Key Responsibilities

- Design and typeset book interiors using professional layout tools (primarily Adobe InDesign), with a focus on Math and English textbook layout.
- Apply consistent typography, spacing, and formatting across chapters and sections.
- Creatively integrate instructional elements such as tables, callouts, charts, and other instructional diagrams or illustrations.
- Ensure layouts prioritize readability, clarity, and logical structure, while providing an engaging experience for young readers.
- Prepare print-ready files that meet production specifications.
- Collaborate with content developers and editors and initial designs and to implement revisions and maintain high-quality layouts.
- Perform other design and production duties as needed to support the publishing team.

Qualifications

- Experience in book interior design and typesetting (portfolio required).
- Experience with design of technical material (such as Math and English curriculum) strongly preferred.
- Experience with efficiently designing large projects.
- Excellent attention to detail and typography.
- Ability to manage multiple projects and deadlines.
- Strong proficiency in Adobe InDesign, Illustrator & Photoshop

Characteristics

- Organized
- People-oriented
- Entrepreneurially-minded
- Deep commitment to a God-centered, family discipleship method of education

Reporting Relationship

Publishing Director